



CAR SHARE POLICY

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Purpose/Explanations

To encourage and support car sharing within the Mosman Local Government Area with a view to providing a balance between community expectations regarding parking accessibility and the allocation of appropriate costs and locations to support car share operators.

Scope

Applies to all car share operators operating in Mosman and all new applications for designated car share spaces in Mosman.

Definitions

Car Share Operator - a commercial company which facilitates the car share schemes, managing membership and all associated vehicle costs and responsibilities

Car Sharing - a system established such that an operator owns one or more vehicles that are available to members on a shared basis. Vehicles are located locally and are available on demand, on a pay-as-you-go basis.

Designated Car Share Space - a parking space, with line marking and signage, which indicates it is for a specific car share operator. They can either be on or off-street.

On-street Designated Car Space - a designated car share space which is located kerbside on the street and is marked for car share operators only.

Off-street Designated Car Space - a designated car share space which is located in a public car park rather than on the kerbside.

Non-Designated Car Share Vehicle (floating car) - a car share vehicle that is parked in an unmarked location.

Car Share Operator Requirements

Designated car share spaces will only be granted to legitimate car share operators. To qualify, the operator must:

1. Have, or be developing, a network of cars in locations that are accessible to all members. This includes at least one floating car and a minimum of 25 members within the Mosman LGA.
2. Ensure access to vehicles and bookings is 24 hours, 7 days a week. Operator must provide customer support upon request.
3. Allow at a minimum, any licensed driver, subject to reasonable creditworthiness and driving history checks.
4. Prohibit the routine long-duration reservation or exclusive use, of vehicle by any one nearby member, either individual or business.
5. Provide a detailed quarterly usage report, itemised by location, indicating number of bookings per month, average trip distance, and length of bookings. The report must also identify membership levels in Mosman and composition of membership between businesses and individuals.
6. Submit to an annual financial audit. The audit, which will remain commercial-in-confidence, must demonstrate to the satisfaction of the Council that the operator is financially sound, and capable of meeting obligations to members.

7. Not use any passenger vehicle with less than a 4-star rating in the Australian Green Vehicle Guide. In the case of other vehicle types, such as vans or utilities, an operator must demonstrate that the vehicle is a high environmental performer for its class.
8. Agree to abide by this Policy and to pay the associated fees to Council.

Location of Designated Car Share Spaces

When locating designated car share spaces, Council will generally limit these spaces to:

- Park and reserve frontages
- Council owned/managed properties including car parks
- The rear/side of private properties
- The front of multi-unit dwellings or in front of a residential property belonging to a car share member.

These spaces will be marked and sign posted to ensure no other vehicles use the car space. It will have generic car share labelling, and no reference to the specific Car Share Provider.

No designated car share space will be permitted in areas where parking meters operate.

Application, Assessment and Allocation of Designated Car Share Spaces

Application Process

1. The Car Share Operator is required to complete Council's Car Share Application Form and pay the applicable fee. This fee is non-refundable and does not guarantee the approval of a designated car share space.
2. Council staff assess the application and make a determination and notify the Car Share Operator. This will involve public consultation with adjacent properties and a report to Council's Traffic Committee. Should there be significant opposition, the application will not be supported.

Allocation of a Designated Car Share Space if application is approved

- Upon approval an annual fee per designated car space will be required to be paid by the car share operator.
- A one-off fee for line marking and signposting is to be paid by the car share operator (included in the application fee).
- The designated car share space will be signposted and line marked by Council.
- The designated car share space will be assigned to the specific provider for a three year period. After this period the designated car share space is available for other approved car share providers (see below).

Three Year Period

In an attempt to ensure multiple car share providers are provided with an opportunity to compete within the Mosman LGA each designated car share space will be assigned to a provider for a three year period. After the three year period all eligible providers will be given the opportunity to apply for the available spaces. Allocation of these spaces will be based on a car share provider having at least one floating car and at least 25 members within the LGA.

Fees and Charges

The applicable fees are set out in Council's Schedule of Fees and Charges in accordance with the Pricing Policy which is subject to annual review. Please refer to Council's current Schedule of Fees and Charges for the applicable fees.

Car Share Policy

Compliance

Non-compliance by Car Share Operators of the responsibilities outlined in this policy may lead to the following consequences:

- Suspension of the operator's rights to use one or more of the Designated Car Share Spaces
- Suspension of processing of requests for new Designated Car Share Spaces and/or requests for renewal of parking permits
- Termination of the operator's agreement with Mosman Council and the removal of all car share spaces provided to the operator by Council.

Promotion and Education

Council will work with Car Share Operators to increase community awareness and understanding of car sharing. Where appropriate this promotion will also be included in Council's sustainable transport marketing and promotion activity.

Review

Every four years unless otherwise directed by Council or the Executive Team.

Contact

Enquiries should be directed to the Manager of Environment and Open Space

Amendments

Date	Amendment	Reference
5 February 2019	Minor changes and amendments	EP/66